

MINUTES OF THE REORGANIZATION AND
PUBLIC BOARD MEETING
HELD THURSDAY, MAY 17, 2012 AT 7:00 P.M.
141 PARK STREET, MONTCLAIR, NEW JERSEY

A. RESOLUTION FOR EXECUTIVE SESSION

At *7:03p.m.* *Ms. Larson* moved the following resolution:

WHEREAS, pursuant to N.J.S.A.10:4-12(b), the Montclair Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A.10:4-12(B) (1) – (9);

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education shall forthwith enter into closed session to discuss the following matters concerning:

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Seconded by *Mrs. Lombard* and approved by a vote of 5-0.

B. EXECUTIVE SESSION

C. RETURN TO OPEN SESSION

D. STATEMENTS

The meeting reconvened at *7:40p.m.*

Let the minutes reflect that adequate notice of this meeting has been approved in the following manner:

1. On Thursday, May 19, 2011 notice of this meeting was faxed to the Montclair Times, the Herald News and the Star-Ledger. The time, date and location of this meeting were accurately set forth therein.
2. On this same date a copy of said notice was filed with the Township Clerk and was posted at the public bulletin board in the first floor main hall of the Board of Education building, 22 Valley Road.
3. Copies have also been mailed to all persons who have requested same at no cost.

“Please be advised that this meeting is considered a public meeting under the law and may be taped, broadcasted, used or reproduced in ways and in mediums beyond the control of the Board of Education. Individual statements and opinions expressed are solely those of the speakers and do not necessarily represent the Montclair Board of Education.

Please keep in mind that if you directly disclose personally identifiable information or personally sensitive data regarding yourself or others during this public meeting, this information may be collected and used by others. Accordingly, the Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and

employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Speakers should therefore carefully evaluate their statements for individual consequences under the law, and should obtain any appropriate professional advice prior to speaking.”

E. THE PLEDGE OF THE ALLEGIANCE

The Pledge of Allegiance occurred at *7:41p.m.*

F. ROLL CALL

	PRESENT	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>
Tanya Coke	<u> x </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>
	<u>(Left at 8:05 p.m.)</u>	
Norman Rosenblum	<u> x </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>
Staff Members	<u> </u>	
Members of the Public	<u> </u>	
Members of the Press	<u> </u>	

G. ELECTION OF OFFICERS

1. Election of President

a. *Mrs. Lombard* nominated *Mrs. Kulwin* for the office of president of the Board;

b. Seconded by *Ms. Larson* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Tanya Coke	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Norman Rosenblum	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

2. Meeting Turned Over to Board President

The meeting was turned over to 7:45 p.m.

Mrs. Kulwin stated that she is honored to assume the position of President of the Montclair Board of Education. She thanked her colleagues for this vote of confidence and is moved by their trust in her and vowed to do her best to ensure that her efforts validate their support.

Mrs. Kulwin paid tribute to Mrs. Lombard for her service of the Montclair school community for many years with wisdom, insight, and commitment. Her term as president has witnessed many challenges however, she has always confronted what came before her unflinchingly, and she hopes that she can reach the high bar that Mrs. Lombard has set. Mrs. Kulwin also paid tribute to Dr. Alvarez for his service to Montclair. She added that his service to Montclair has been a time of innovation and progress. His mark on the Montclair community is indelible. She looks forward to thanking him formerly at the MFEE Toast. She is glad to offer her thanks to him personally for all he has done.

Mrs. Kulwin stated that she is honored to assume this position because she cannot think of a more important way to serve the community in which she lives and which has given so much to her family.

Mrs. Kulwin publicly announced her commitment and promises to the Montclair Public School District as follows:

- The administration will continue efforts to bring transparency to every aspect of school operations
- To be supportive of the PTA and MFEE
- To be supportive and work closely with the MEA in a spirit of partnership
- She and Board members will advocate fiercely for the public school by investing their time, energy, and voices ensuring that the township recognizes the value and importance of the schools and view them as the soul of the community.
- Everything that the Board will do will have one supreme goal in mind; *'the best education possible.'*

3. Election of Vice President

- a. **Mr. Rosenblum** nominated **Ms. Larson** for the office of vice president of the Board.
- b. Seconded by **Ms. Coke** and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	___ x ___	_____	_____	_____
Tanya Coke	___ x ___	_____	_____	_____
Robin Kulwin	___ x ___	_____	_____	_____
Leslie Larson	___ x ___	_____	_____	_____
Shelly Lombard	___ x ___	_____	_____	_____

Norman Rosenblum	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

H. REORGANIZATION ITEMS

1. Appointments

Mrs. Lombard moved to approve the following resolutions:

- a. Resolution re: Appointment of Asbestos Management, Indoor Air Quality and AHERA Officer

RESOLVED, that Detail Associates is hereby appointed as Asbestos Management, Indoor Air Quality and AHERA Officer for the Montclair Board of Education, to serve in such office until the next organizational meeting of the Board and until their respective successors are duly appointed and qualified.

- b. Resolution re: Appointment of Athletic Doctor and Volunteer Consultant

BE IT RESOLVED, that Dr. Dean Fillion is hereby appointed as the doctor that covers all home varsity football games as required by rules established by the Super Essex Conference at a rate of \$250/game, and

BE IT RESOLVED, that Thomas Bottiglieri, D.O., is hereby appointed as Volunteer Consultant to the athletic trainers at Montclair High School.

- c. Resolution re: Appointment of Board Secretary and Assistant Board Secretary

RESOLVED, that Dana Sullivan is hereby appointed Board Secretary to the Board of Education, to serve in such office until the next organizational meeting of the Board and until her respective successor is duly appointed and qualified, and

BE IT ALSO RESOLVED that Frank Alvarez is hereby appointed Assistant Board Secretary to the Board until June 30, 2012.

- d. Resolution re: Appointment of Member to the Civil Rights Commission

RESOLVED, that Felice Harrison be, and hereby is appointed to represent the Montclair Board of Education on the Civil Rights Commission, until the next organizational meeting of the Board and until the appointment and qualification of his/her successor.

- e. Resolution re: Appointment of Custodian of School Records

WHEREAS, the New Jersey Open Public Records Act (OPRA) (N.J.S.A. 47:1A-1) states that government records must be readily accessible for inspection, copying, or examination by its citizens, with certain exception, for the protection of the public, and

WHEREAS, the OPRA requires the Board of Education to designate an official to serve as the custodian of district records,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education appoints Dana Sullivan, Business Administrator/Board Secretary, and

BE IT FURTHER RESOLVED that the Montclair Board requires all requests for public records be submitted on the attached form and,

BE IT FINALLY RESOLVED that the Montclair Board of Education authorizes the Custodian of Records to charge fees for copies in accordance with statutes as follows:

Letter Sized Pages	.05 per page
Legal Sized Pages	.07 per page

f. Resolution re: Appointment of Integrated Pest Management Coordinator

RESOLVED, that Leonard Saponara is hereby appointed as Integrated Pest Management Coordinator for the Montclair Board of Education, to serve in such office until the next organizational meeting of the Board and until their respective successors are duly appointed and qualified.

g. Resolution re: Appointment of Legal Counsel

RESOLVED, that the law firm of Adams, Stern, Gutierrez and Lattiboudere, LLC, be and hereby is, retained as legal counsel to the Montclair Board of Education until the next reorganizational meeting of the Board. The Board shall reserve the right to utilize other counsel for special matters as determined by a majority of the Board.

h. Resolution re: Appointment of Medical Inspector/School Physician

RESOLVED, that Dr. Howard Wilson is hereby appointed as Medical Inspector/School Physician for the Montclair Board of Education, to serve in such office until the next organizational meeting of the Board and until their respective successors are duly appointed and qualified.

i. Resolution re: Appointment of Public Agency Compliance Officer (P.A.C.O.)

RESOLVED, that Dana Sullivan is hereby appointed Public Agency Compliance Officer (P.A.C.O.) for the Montclair Board of Education, to serve in such office until the next organizational meeting of the Board and until their respective successors are duly appointed and qualified.

j. Resolution re: Appointment of Right to Know Officer

RESOLVED, that Garden State Environmental is hereby appointed as Right To Know Officer for the Montclair Board of Education, to serve in such office until the next organizational meeting of the Board and until their respective successors are duly appointed and qualified.

k. Resolution re: Appointment of a Treasurer of School Monies

RESOLVED, that Michael R. Zazzarino be and hereby is retained as Treasurer of School Monies to the Montclair Board of Education to serve in such office until the next reorganizational meeting of the Board.

l. Resolution re: Adoption of Chemical Hygiene Plan and Appointment Officer

WHEREAS, the New Jersey Public Employees Occupational Safety and Health Program Hazard Communication Standard (PEOSH HCS) and New Jersey Administrative Code (N.J.A.C.) 12:100-7 require public employers to adopt a Chemical Hygiene Plan and to appoint a Chemical Hygiene Officer, and

WHEREAS, this program applies to all work operations in and around our schools where employees are exposed to or may be exposed to hazardous chemicals,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the Chemical Hygiene Plan and appoints Bob Dworkin of Garden State Environmental as the Chemical Hygiene Officer, and

BE IT FINALLY RESOLVED that copies of this plan will be made available to all employees of the Montclair Board of Education.

m. Resolution re: Designation of Transfer Authority

WHEREAS, N.J.S.A. 18A:22-8.1 states that transfer amounts among line items must be approved by resolution; however, a Board can authorize the Superintendent to approve line item transfers between meetings, as necessary,

BE IT RESOLVED that the Montclair Board of Education approves that the Superintendent be designated to approve line item budget transfers necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.

n. Resolution re: Designation of District Section 504 Compliance Officer for the 2012-2013 School Year

WHEREAS, the Montclair Board of Education is required to comply with the regulations of Section 504 of the Rehabilitation Act of 1973; and

WHEREAS, no student in the Montclair Public Schools shall be denied access to or benefit from any educational program or activity solely on the basis of race, color, creed, religion, sex, ancestry, national origin or handicap; and

WHEREAS, as required by Section 504 of the Rehabilitation Act of 1973, each public school district must appoint an employee that will be responsible for coordinating the districts efforts to comply with this statute,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education designates Linda Mithaug, Director of Pupil Services, to serve as the district's Section 504 Compliance Officer.

- o. Resolution re: Designation of District Affirmative Action Officer/Title IX Coordinator for the 2012-2013 School Year

WHEREAS, the Montclair Board of Education is required to comply with the regulations of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act; and

WHEREAS, in accordance with district policies no student in the Montclair Public Schools shall be denied access to or benefit from any educational program or activity solely on the basis of race, color, creed, religion, sex, ancestry, national origin or handicap; and

WHEREAS, as required by N.J.A.C. 6:4-1.3, each public school district must appoint an Affirmative Action Officer/Title IX Coordinator as the district's chief equity officer;

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education designates Dr. Felice Harrison, Assistant to the Superintendent, to serve as the district's Affirmative Action Officer/Title IX Coordinator until a respective successor is duly appointed and qualified.

- p. Resolution re: Designation of Purchasing Authority

WHEREAS, N.J.S.A. 18A:18A:2(b) states that the secretary, business administrator or the business manager of the board of education duly assigned the authority, responsibility and accountability for the purchasing activity of the board of education and having the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter,

NOW, THEREFORE, BE IT RESOLVED that Dana Sullivan, School Business Administrator, and Andrea Del Guercio, Assistant Business Administrator, be authorized to sign purchase orders, execute contracts, secure quotations and approve the release of warrants between Board Meetings subject to subsequent ratifications by the Montclair Board of Education.

- q. Resolution re: Increasing Bid Threshold and Appointing a qualified Purchasing Agent in a Board of Education Subject to the Provisions of N.J.S.A.18A:18:-1 et seq.

WHEREAS, 18A:18A-3 permits a board of education to authorize its purchasing agent to award contracts that do not exceed in a contract year the annual limit as established by the Governor, and

WHEREAS, local boards of education have been advised by the Local Finance Board through (LFN 2010-13) that the Governor has authorized the following bid and quotation thresholds effective July 1, 2010,

	Bid Threshold	Quotation Threshold
Base Amount	\$26,000	\$3,900

With Qualified Purchasing Agent \$36,000 \$5,400

WHEREAS, Dana Sullivan and Andrea DelGuercio possess the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq., and

WHEREAS, the Montclair Board of Education desires to increase its bid and quotation thresholds as provided in N.J.S.A. 18A:18A-3,

NOW THEREFORE BE IT RESOLVED, that the governing body of the Montclair Board of Education, in the County of Essex, in the State of New Jersey, hereby increases its bid threshold to \$36,000 and its quotation threshold to \$5,400, and

BE IT FURTHER RESOLVED, that the governing body hereby appoints Dana Sullivan and Andrea DelGuercio as the Qualified Purchasing Agents to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education, and

BE IT FINALLY RESOLVED, that Dana Sullivan, Secretary of the Montclair Board of Education, in the County of Essex, State of New Jersey, does hereby certify that the foregoing is a true and correct copy of this Resolution adopted by the governing body of the Montclair Board of Education, County of Essex, State of New Jersey, at its regular meeting of said governing body held on May 17, 2012.

Seconded by Mrs. Wilson and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Tanya Coke	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Norman Rosenblum	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

2. Resolutions

Dr. Allen-McMillan moved to approve the following resolutions:

- a. Resolution re: Adoption of Emergency Management Plan

RESOLVED, that the revised Emergency Management Plan, which includes Crisis Intervention Procedures and an Operations Plan, be adopted effective immediately and until the next reorganizational meeting of the Board.

b. Resolution re: Adoption of School Ethics Act and Code of Ethics for School Board Members

WHEREAS, N.J.S.A. 18A:12-21 requires each Board of Education to adopt a School Ethics Act and Code of Ethics for School Board members, and

WHEREAS, policies and procedures regarding training of district Board of Education members were received and discussed, and

WHEREAS, each Board of Education member acknowledges receipt of the Code of Ethics for School Board Members and has become familiar with the Code of Ethics, and

WHEREAS, Board of Education members received training in the School Ethics Act and Code of Ethics, and

BE IT RESOLVED, that the attached Code of Ethics be adopted effective immediately and until the next reorganizational meeting of the Board.

c. Resolution re: Approval of Banks as Board Depositories for Student Activity Accounts and Designation of Signatories

WHEREAS, New Jersey Statutes requires that the Board of Education approve the Board depositories and signatories,

NOW, THEREFORE, BE IT RESOLVED that the Board approves the banks on the attached list as depositories for the School Internal Accounts and that the authorized personnel are empowered to execute transactions as per Attachment A,

BE IT FINALLY RESOLVED that the Secretary be authorized to furnish the necessary signatures, complete and forward the appropriate documentation required by the Board depositories in order to execute transactions with the aforementioned depository, effective immediately and until the next reorganizational meeting of the Board.

d. Resolution re: Approval of Certifies Staff for Home Instruction for the 2012-2013 School Year

BE IT RESOLVED that the Montclair Board of Education approves all district certificated staff to provide home instruction as assigned for the 2012-2013 school year.

e. Resolution re: Approval of Five Year Curriculum Review Plan

WHEREAS, N.J.A.C. 6A-8.2 of New Jersey Administrative Code pertaining to education, requires a Board of Education to review and update curriculum every five years,

NOW, THEREFORE, BE IT RESOLVED that the existing five year curriculum review plan of the Montclair Board of Education (attached) be, and hereby, is approved, effective immediately and until such time as modified by the Board of Education.

f. Resolution re: Approval of 2012-2013 Tuition Rates

BE IT RESOLVED that the Montclair Board of Education approves the 2012-2013 Tuition Rates as follows:

Preschool/K	11,268
Grades 1-5	12,524
Grades 6-8	13,979
Grades 9-12	12,952
Learn/Lang	
Disab.	15,890
Beh. Disab.	37,416
Multiply Disab.	22,384
Autism	32,630
Pre-School	
Handi-P/T	14,598
Pre-School	
Handi-F/T	6,854

g. Resolution re: Authorization of Petty Cash Funds

WHEREAS, N.J.A.C. 6A:23-2.9 states "Pursuant to the provisions of N.J.S.A.18A:19-B, a district Board of Education ...may establish on July 1 of each year or as needed, a cash fund or funds for the purpose of making immediate payments of comparatively small amounts", and

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education authorizes the establishment and maintenance of imprest type petty cash funds as follows:

Business Office	\$ 3,000
Adult School	\$25,000

BE IT FURTHER RESOLVED that each disbursement shall be evidenced by an appropriate receipt, and

BE IT FURTHER RESOLVED that the maximum allowable individual expenditure shall be \$200 for the Business Office. The Adult School fund shall have a maximum allowable individual expenditure of \$200. The Adult School fund shall be authorized to exceed this maximum for the purpose of refunding tuition and payments of trips, and

BE IT FINALLY RESOLVED that the Board Secretary shall be the custodian of the Business Office fund and the Adult School Executive Director shall be the custodian of the Adult School fund.

h. Resolution re: Authorizing the Procurement of Goods and Service Through State Agency for the 2012-2013 School Year

WHEREAS, Title 18A:18A-10 provides that, "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any

goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, “ and

WHEREAS, the Montclair Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Montclair Board of Education desires to authorize its purchasing agent for the 2012-2013 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

WHEREAS, NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed on the attachment.

- i. Resolution re: Designation of Newspapers for Legal Advertisement

RESOLVED, that the Montclair Times, Herald News, and Star Ledger be designated as newspapers for the purpose of legal advertisements, effective immediately and until the next reorganizational meeting of the Board.

- j. Resolution re: Designation of Signatories for Board of Education Depositories

WHEREAS, New Jersey Statutes designate the President and Secretary as officers of the Board of Education responsible for withdrawals against Board of Education depository accounts,

NOW, THEREFORE BE IT RESOLVED that the necessary signatures identifying the President of the Board, Secretary of the Board and the Treasurer of School Monies and appropriate documentation required by the Board depositories be completed and forwarded to the banking authorities for the following accounts:

- A.* Citi Fund Services and State of New Jersey Cash Management Fund -General Fund
- B.* Beneficial Bank – General Fund
- C. Capital One Bank – General Fund
- D. Valley National Bank – General Fund
- E. Capital One Bank – Capital Fund
- F. Valley National Bank – Payroll Agency
- G. Valley National Bank - Unemployment Compensation Trust Fund
- H. TD Bank - Health Insurance Escrow Account
- I. Investors Bank – Worker’s Compensation Account
- J.* Investors Bank - General Fund
- K.* Boiling Springs Savings Bank
- L. Capital One Bank – Adult School

* For investment purposes only, CDs or M/M. No checking accounts.

BE IT FURTHER RESOLVED that in the absence of the Board President, the Board Vice President shall be empowered to execute transactions on the aforementioned accounts, and

BE IT FURTHER RESOLVED that the Treasurer be empowered to execute transactions on the following account:

- A. Valley National Bank – Payroll Account

BE IT FURTHER RESOLVED that the Board Secretary or the Assistant Board Secretary be empowered to execute transactions on the following accounts:

- A. TD Bank – Food Service
- B. Investors Bank – Petty Cash, and

BE IT FINALLY RESOLVED that the Board Secretary and the Assistant Board Secretary be authorized to furnish the necessary signatures, complete and forward the appropriate documentation required by the Board depositories in order to execute transactions with the aforementioned depositories, effective immediately and until the next reorganizational meeting of the Board.

- k. Resolution re: Membership in the New Jersey State Interscholastic Athletic Association for 2012-2013 School Year

WHEREAS, Montclair High School in the Montclair Public Schools, Essex County, State of New Jersey, is authorized by the Montclair Board of Education to enroll as a member of the New Jersey State Interscholastic Athletic Association, a non-profit association of the public and parochial high schools of the State of New Jersey, and

WHEREAS, Montclair High School is authorized to participate in the approved interschool athletic activities sponsored by the NJSIAA,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education hereby adopts the provisions of the Constitution, By-laws, Rules and Regulations of the NJSIAA as rules of this Board of Education and further agrees to enforce and abide by such rules.

- l. Resolution re: Reaffirmation of Existing Board of Education Bylaws and Policies

WHEREAS, New Jersey Statutes, Title 18A, pertaining to education, require that Bylaws and Policies of a Board of Education be reaffirmed regularly at the time of the reorganization of said Board of Education.

NOW, THEREFORE, BE IT RESOLVED that the existing bylaws and policies of the Montclair Board of Education be, and hereby, are reaffirmed.

- m. Resolution re: Reaffirmation of Existing Board of Education Curricula

WHEREAS, N.J.S.A. 18A, State statutes pertaining to education, requires that a Board of Education approve and adopt all curricula,

NOW, THEREFORE, BE IT RESOLVED that the existing curricula of the Montclair Board of Education (attached) be, and hereby, are readopted, effective immediately and until such time as modified by the Board of Education.

n. Resolution re: Reaffirmation of Existing Board of Education Textbooks

WHEREAS, N.J.S.A. 18A:34-1, requires that a Board of Education approve and adopt all textbooks,

NOW, THEREFORE, BE IT RESOLVED that the attached list of existing textbooks of the Montclair Board of Education be, and hereby, are readopted, effective immediately and until such time as modified by the Board of Education.

o. Resolution re: Request for Tax Levy from Township of Montclair

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education does hereby approve the request for tax levy from the Township of Montclair for the school year 2012-2013 the amount of \$97,509,698 as per the attached schedule.

p. Resolution re: Schedule of Meetings for 2012-2013

WHEREAS, the open public meeting act requires that all board meetings be advertised in advance,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education approves the attached schedule of meetings for the 2012-2013 school year, and

BE IT FURTHER RESOLVED that the Montclair Board of Education authorizes the board secretary to advertise these meetings.

q. Resolution re: Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials 2012-2013 School Year

WHEREAS, the Memorandum of Agreement was designed to ensure cooperation between law enforcement and education officials and ultimately to protect the educational environment, and

WHEREAS, recent events in New Jersey and throughout the nation have made clear that while schools are generally safe places for students or staff members, a wide range of offenses are occasionally committed on school property, during operating school hours or during school-related functions and activities, and

WHEREAS, it is understood and agreed that there is a demonstrable need for law enforcement and education officials to cooperate and share information as appropriate to address acts of violence or potential acts of violence by students that may occur off of school property or at times other than during regular schools hours, and that may involve victims or potential victims that are not members of the school community,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials as required by N.J.A.C. 6:29-10.1 and 6:29-10.3 (b) 14 and,

BE IT FURTHER RESOLVED that the Board of Education further agrees to comply with the guidelines pertaining to New Jersey Administrative Code, and

BE IT FINALLY RESOLVED that copies of this agreement be forwarded to the State Department of Education.

Seconded by *Mrs. Wilson* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Tanya Coke	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Norman Rosenblum	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

3. Board Committee Appointments

Dr. Allen-McMillan moved to approve the following resolutions:

- a. Resolution re: Appointment of Members to the Montclair Board of School Estimate

RESOLVED, that Shelly Lombard and Norman Rosenblum be, and hereby are, appointed to serve as members of the Montclair Board of School Estimate, until the next organizational meeting of the Board and until the appointment and qualification of their respective successors.

- b. Resolution re: Appointment of Members to the Communications Committee

RESOLVED, that Angelica Allen-McMillan and Leslie Larson, be, and hereby are appointed to represent the Montclair Board of Education on the Communications Committee, until the next organizational meeting of the Board and until the appointment and qualification of their successors.

- c. Resolution re: Appointment of Members to the Montclair Curriculum Committee

RESOLVED, that Angelica Allen-McMillan and Leslie Larson be, and Tanya Coke hereby are appointed to represent the Montclair Board of Education on the Montclair Curriculum Committee, until the next organizational meeting of the Board and until the appointment and qualification of their successors.

d. Resolution re: Appointment of Legislative Chairperson

RESOLVED, that Norman Rosenblum be appointed Legislative Chairperson, and Tanya Coke hereby is appointed as alternate, until the next organizational meeting of the Board and until the appointment and qualification of their successors.

e. Resolution re: Appointment of Members to the Special Needs Committee

RESOLVED, that Angelica Allen-McMillan and Norman Rosenblum hereby are appointed to represent the Montclair Board of Education on the Special Needs Committee, until the next organizational meeting of the Board and until the appointment and qualification of their successors.

f. Resolution re: Appointment of Members to the Personnel Committee

RESOLVED, that Deborah Wilson, Leslie Larson and Robin Kulwin be, and hereby are appointed to represent the Montclair Board of Education on the Personnel Committee, until the next organizational meeting of the Board and until the appointment and qualification of their successors.

g. Resolution re: Appointment of Members to Serve on the Finance, Facilities and Enrollment Advisory Committee

RESOLVED, that Shelly Lombard, Norman Rosenblum, and Robin Kulwin be, and hereby are appointed as the Board of Education liaisons to serve on the Facilities and Enrollment Advisory Committee, until the next organizational meeting of the Board and until the appointment of their respective successors.

h. Resolution re: Appointment of Members to Serve on the Advisory Board of Montclair Fund for Educational Excellence, Inc.

RESOLVED, that Deborah Wilson be, and hereby is appointed as the Board of Education member to serve on the Advisory Board of the Montclair Fund for Educational Excellence, Inc. until the next organizational meeting of the Board and until the appointment of their respective successors.

i. Resolution re: Appointment of Representative to Essex County School Boards Association

RESOLVED, that Robin Kulwin be, and hereby is appointed to represent the Montclair Board of Education at the Essex County School Boards Association until the next organizational meeting of the Board and until the appointment and qualification of their successors.

j. Resolution re: Appointment of Board members to Serve on the Negotiations Committee

RESOLVED, that Tanya Coke, Robin Kulwin and Deborah Wilson be, and hereby are, appointed to serve as members of the negotiations committee, until the next organizational meeting of the Board and until the appointment and qualification of their respective successors.

k. Resolution re: Board Representatives to the Montclair Community Intervention Alliance

RESOLVED, that Robin Kulwin be, and hereby is, appointed to serve as Board Representative to the Montclair Community Intervention Alliance, until the next organizational meeting of the Board and until the appointment and qualification of their successors.

l. Resolution re: Board Representatives to PTA Council

RESOLVED, that Robin Kulwin be, and hereby is, appointed to serve as Board Representative to PTA Council of the Montclair Public Schools, and that Shelly Lombard and Leslie Larson hereby is appointed as alternate representative, until the next organizational meeting of the Board and until the appointment and qualification of their successors.

m. Resolution re: Delegate to Urban School Boards Committee of the New Jersey School Boards Association

RESOLVED, that Shelly Lombard be, and hereby is, appointed to represent the Montclair Board of Education as delegate to the Urban School Boards Committee of New Jersey School Boards Association, until the next organizational meeting of the Board and until the appointment and qualification of their successors.

n. Resolution re: Delegate to the New Jersey School Board Association

RESOLVED, that Norman Rosenblum be, and hereby is, appointed to represent the Montclair Board of Education as delegate to the New Jersey School Boards Association, until the next organizational meeting of the Board and until the appointment and qualification of their successors.

o. Resolution re: Election of Board of Education Member to Serve as a Member of the Representative Assembly of the Essex Regional Education Services Commission

WHEREAS, pursuant to N.J.S.A. 18A:6-61 et seq., the Board of Education of the Township of Montclair must elect one of its members to represent it on the Representative Assembly of the Essex Regional Educational Services Commission; and

WHEREAS, the Board of Education of the Township of Montclair has held such an election among its members;

NOW THEREFORE BE IT RESOLVED that the Executive Director of the Essex Regional Education Services Commission be notified that Angelica Allen-McMillan has been duly elected as a member of the Representative Assembly of the Essex Regional Educational Services Commission, and

BE IT FURTHER RESOLVED that a copy of the minutes indicating such election be forwarded to the Executive Director of the Commission.

Seconded by *Mrs. Wilson* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Tanya Coke	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Norman Rosenblum	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

I. COMMENTS FROM THE SUPERINTENDENT

Dr. Alvarez presented a gift to Mayor Jerry Fried and thanked him for his support of the Montclair Board of Education.

Dr. Alvarez updated the Board and public on the vacancies for principals at Watchung and Mt. Hebron schools. He indicated that a time-line has been drawn up to begin the posting and search process.

Dr. Alvarez congratulated *Mrs. Kulwin* and *Ms. Larson* on their Board appointments. He also congratulated *Mrs. Lombard* and *Ms. Larson* for agreeing to remain on the board another year.

Dr. Alvarez spoke about *Lena Wally* student at Montclair High School won the grand prize essay award on bullying.

J. COMMENTS FROM THE BOARD PRESIDENT

Mrs. Kulwin announced that *Clarence Hoover* will be joining the District as the interim superintendent.

K. COMMENTS

- 1. PTA
 - None.
- 2. MEA
 - None.

L. COMMENTS FROM THE PUBLIC – AGENDA ITEMS AND NON-AGENDA ITEMS

The Board allowed time for the public to comment on agenda items.

M. GENERAL RESOLUTIONS

Resolution re: Approval of the School Field Trips

Dr. Allen-McMillan moved to approve the following resolution:

WHEREAS, The new jersey department of education accountability regulations require approval of all school related field trips by the board of education and,

WHEREAS, the field trip must be directly related to instruction and class work,

NOW, THEREFORE, BE IT RESOLVED that the following field trips are approved:

SCHOOL FIELD TRIPS						
DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE
5-18-12	Bradford	k-5	Roselle	Ashley Soccer Dome, Mtc.	0	To generalize skills learned in the classroom such as reciprocated greetings, following directions in a group and gross motor skills
6-4-12	Watchung	4	Hampton	NJ State House, Trenton, NJ	\$11	
6-8-12	Hillside	4	Smith	Liberty Science Center, NJ	\$15	Students will learn about ecology, communications, wild life of NJ, infectious diseases, the Hudson River
5-18-12	Mt. Hebron	6-8	Brooks	Sports Domain, Mtc.	0	To work on sportsmanship, gross motor skills, social skills, and to spend time with other students in special education settings
6-6-12	Nishuane	2	Martire	Space Farm Zoo, Sussex, NJ	\$15	Students will learn about various animals and their environments and needs

SCHOOL FIELD TRIPS						
DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE
10-12-12	MHS	9-12	Corporan	NJ PAL-Dodge Poetry Festival, Newark, NJ	\$10	Students will get exposure to National and International poets and explore the role of poetry and language in the world today
6-12-12	Renaissance	6-7	Tirador	Toni's Kitchern, Mtc	0	Community service
6-8-12	Renaissance	6-7	Tirador	Eagle Rock Bowling Lane, W)	\$12	End of year behavior goal reward
5-30-12	Bradford	3	Macaluso	Scherman Hoffman Wildlife, Bernardsville, NJ	\$15	Culminating Field experience to year long bird study

BE IT FINALLY RESOLVED that the field trips are approved in accordance with the New Jersey Department of education accountability regulations.

Seconded by *Ms. Larson* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Tanya Coke	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Norman Rosenblum	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

N. BUSINESS

Ms. Larson moved to approve the following resolution:

1. Resolution re: Monthly Budget Reports and Bills and Claims
 - a. Bills and Claims for the Month of May, 2012
 - b. Supplemental Bills and claims List for the Month of April, 2012
 - c. Appropriation Adjustment for the Month of April, 2012
 - d. Budget Reports and Receipts for the Month of April, 2012

- e. Secretary's Report for the Month of April, 2012
- f. Treasurer's Report for the Month of April 2012

Seconded by *Dr. Allen-McMillan* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Tanya Coke	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Norman Rosenblum	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

2. Resolutions

Ms. Coke moved to approve the following resolutions:

- a. Resolution re: Authorizing the Montclair Board of Education to Enter into a Cooperative Pricing Agreement

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on May 17, 2012 the governing body of the Montclair Board of Education, County of Essex, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Montclair Board of Education

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

Hunterdon County Educational Services Commission

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.

b. Resolution re: Approval of Conference and Travel Expenses

WHEREAS, New Jersey Administrative Code N.J.A.C. 23B and Board of Education policy require approval of the Board of Education prior to expending Board of Education funds for travel and related expenses, and

WHEREAS, the travel must be directly related to the employee's or Board member's current responsibilities,

NOW, THEREFORE, BE IT RESOLVED that the following Board members and employees are approved for travel-related reimbursements for an amount up to the estimated cost indicated:

CONFERENCE AND TRAVEL EXPENSES						
<u>CONFERENCE</u>	<u>DATE</u>	<u>BOARD MEMBER/ EMPLOYEE</u>	<u>SCHOOL DEPT.</u>	<u>ESTIMATED COST</u>	<u>EDUCATIONAL PURPOSE</u>	<u>LOCATION</u>
Positive Practices in Special Education: Response to Intervention	5/31/12	Dana Gellis Stella Silver	Brad. Brad.	\$60.00 \$60.00	This conference will provide up-to-date research, assessment and intervention strategies regarding an innovative practice in general and special education.	Montclair State University
Lucy Calkins Writing Workshop Teachers College Summer Institute	6/25/12- 6/29/12	Michele Lofrano Lauren Etter	Glen. Glen.	\$675.00 \$675.00	This conference will provide instruction for writing workshop to be implemented in the fall.	Columbia University, New York, NY
Lucy Calkins Reading Workshop- August	8/6/12- 8/10/12	Melissa Buttiglieri	Watch.	\$675.00	To gain an understanding of Reading Workshop in an in-depth way.	Columbia University, New York, NY
Italian Academy Principals Conference	5/23/12	Nami Kuwabara	Bull.	\$150.00	To learn the units of study for reading and writing for the 2012-2013 school year.	Columbia University, New York, NY
New Jersey	6/5/12	Raissa Maynard	Guidance	\$125.00	To remain up-to-	Long Branch, NJ

CONFERENCE AND TRAVEL EXPENSES						
CONFERENCE	DATE	BOARD MEMBER/ EMPLOYEE	SCHOOL DEPT.	ESTIMATED COST	EDUCATIONAL PURPOSE	LOCATION
ACAC Conference					date on admissions and school counseling trends as well as best practices in the field.	
Practical Math for Building	8/5/12- 8/10/12	Pamela Burns- Shakespear	MHS	\$1,507.00	This course is aimed to providing teachers with the lessons and demonstrations to implement applied mathematics to the architectural and engineering design curriculum.	Warren, Vermont
NJASA Spring Conference	5/22/12	Jacqueline Cusack	DOI	299.00	Common Core Standards implementation	Atlantic City, NJ

BE IT FINALLY RESOLVED that reimbursement will be made for expenses that are in accordance with Board of Education policy and for which original receipts are submitted to the Business Office.

Seconded by *Ms. Larson* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Tanya Coke	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Leslie Larson	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Norman Rosenblum	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

3. Contract Awards

Dr. Allen-McMillan moved to approve the following resolutions:

- a. Resolution re: Award of Contracts for Professional Services 2012-2013 Fiscal Year

WHEREAS, N.J.S.A. 18A:18A-5 states in part "Any purchase, contract or agreement...may be made, negotiated and awarded by the Board of Education by resolution at a public meeting without public advertising for bids...", and

WHEREAS, the nature of these contract awards generally relate to the provision of professional services,

WHEREAS, the Montclair Board of Education has in past years received proposals from various firms providing said professional services, has appointed these firms as the appropriate agents for the Montclair Board of Education, and has been satisfied with the performance of these individual firms during the 2012-2013 fiscal year,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education, after careful study and due deliberation does hereby appoint the architectural firm of Richard Rigolo as the Architect of Record for the Montclair Board of Education at a fee of 10% of the cost estimate or actual bid, whichever is lower. For projects with a budget of more than \$50,000, the Board reserves the right to solicit proposals from other architects. The Montclair Board of Education does hereby appoint the engineering firm of Energy for America, Inc. as the Engineer of Record at a fee of 8.25% of the actual bid; said architectural and engineering appointments being made pursuant to 18A:18A-5(a)1, "Professional Services", and

BE IT FURTHER RESOLVED that the Montclair Board of Education does hereby appoint: Brown & Brown as Insurance Broker for health and dental insurance with a fee of \$100,000; Lincoln National as 403B and 457 tax shelter deferred annuity plans and Bruce Linger as agent at no fee to the district; and John Daly of Wells Fargo Insurance Services to be retained as Insurance Agent with a fee of \$2,000; said appointments being made pursuant to 18A:18A-5(a) 10 "insurance, including the purchase of insurance coverage and consultant services...", and

BE IT FURTHER RESOLVED that the Montclair Board of Education does hereby appoint the firm of Edu-Met Interactive Systems Company for the maintenance of computerized software at an annual fee of \$48,515; said appointment being made pursuant to 18A:18A-4.1a, and

BE IT FURTHER RESOLVED that the Montclair Board of Education does hereby appoint the firm of Educational Data Services Inc. for the provision and coordination of joint, computerized competitive bidding services at a fee of \$13,280, and

BE IT FURTHER RESOLVED that the Montclair Board of Education does hereby appoint the firm of Century Consultants for the maintenance of Starbase, our student attendance program at an annual fee of \$23,358; said appointment being made pursuant to 18A:18A-4.1a, and

BE IT FURTHER RESOLVED that the Montclair Board of Education, after careful study and due deliberation does hereby appoint the firm of Unum Provident Corporation to administer our Long Term Disability coverage for the 2012-2013 school year at an estimated annual rate of \$33,000.00,

BE IT FURTHER RESOLVED that the above mentioned appointments be made for the 2012-2013 fiscal year, and

BE IT FINALLY RESOLVED that the School Business Administrator shall be authorized to issue contracts to such provider agencies as described above.

- b. Resolution re: Award of Contracts for Professional Services Facilities Management Program, 2012-2013 School Year

WHEREAS, N.J.S.A. 18A:18A-5 states in part "Any purchase, contract or agreement...may be made, negotiated and awarded by the Board of Education by resolution at a public meeting without public advertising for bids...", and

WHEREAS, the nature of these contract awards generally relate to the provision of professional services,

WHEREAS, the Montclair Board of Education has in past years received proposals from Energy for America to provide said professional services, has appointed Energy for America as the appropriate agent for the Montclair Board of Education, and has been satisfied with their performance since the 2001-2002 school year,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education, after careful study and due deliberation does hereby appoint the engineering firm of Energy for America, Inc. to control energy systems in each school; said engineering appointment being made pursuant to 18A:18A-5(a)1, "Professional Services", and

BE IT FINALLY RESOLVED that the School Business Administrator shall be authorized to sign a contract with Energy for America, 675 Morris Avenue, Springfield, New Jersey, 07081 in the amount of \$89,808 (\$6,837 monthly program charge and \$647 monthly BAS maintenance charge).

- c. Resolution re: Renewal of Contract for Boiler Repair and Service, 2012-2013 School Year

Topic: New Jersey Statutes 18A:18A-42 permits the yearly renewal of a contract for a period not exceeding three additional years for materials, supplies or services required on a recurring basis without further solicitation for bids when materials and services continue to meet the original specifications and any increase in contract cost shall not exceed the change in the index rate for the 12 months preceding the most recent quarterly calculation available at the time the contract is renewed.

Background Information: In accordance with Public School Contract Law, specifications were prepared, advertised, and sealed bids received on May 13, 2010, for Boiler Repair and Service for the 2010-2011 school year. The contract was awarded to Express Heating Co., Inc., 40 Bussell Court, Dumont, New Jersey, 07628, in the total amount of \$18,575.00, was renewed for 2011-2012 at a rate of \$18,946.50, and they have offered to renew their contract for 2012-2013 at a 2.5% increase, which is within the current CPI rate.

Superintendent's Recommendations: Since the Montclair Board of Education continues to be satisfied with the service supplied by Express Heating Co., Inc., I recommend that the Board renews the

maintenance contract for Boiler Repair and Service for the 2012-2013 school year in the total amount of \$19,420.00 as per the hourly rates shown in their attached letter of May 4, 2012.

- d. Resolution re: Award of Contract for Entrance Step Repairs and Replacement at George Inness School

Topic: Supplies, equipment and services anticipated to be in excess of \$36,000 are subject to the bidding requirements of New Jersey Statutes 18A:18A-4 or are to be purchased under a State of New Jersey contract through the provisions of N.J.S. 18A:18A-10.

Background Information: In accordance with Public School Contract Law, specifications were prepared for the Board of Education by Richard Rigolo, Architect for the Montclair Board of Education, advertised, and sealed bids received on April 24, 2012, for Entrance Step Repairs & Replacement at George Inness School. Nine (9) companies received copies of the bid and seven (7) bids were received (see attached).

Superintendent's Recommendations: It is my recommendation that the Montclair Board of Education accepts the recommendation of the Board's Architect, Richard Rigolo, AIA, and awards a contract for Entrance Step Repairs & Replacement at George Inness School to NEIE Construction, 3175 Route 10 East, Building C, Suite 700, Denville, NJ, 07834, in the total amount of \$108,400.00 (\$105,800.00 base bid plus Alternate #1 for \$2,600.00).

- e. Resolution re: Award of Contract for Alternative Revenue Business Plan

WHEREAS, N.J.S.A. 18A:18A-3 states in part "Any purchase, contract or agreement...may be made, negotiated and awarded by the Board of Education by resolution at a public meeting without public advertising for bids when the cost of these services does not exceed \$36,000", and

WHEREAS, the board advertised and received requests for proposals for these services, and

WHEREAS, the tabulation of proposals is attached, and

WHEREAS, the Montclair Board of Education is in need of a business plan for alternative revenue,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education after careful study and due deliberation does hereby approve a contract to Karyn D. Evans Farkas in the amount of \$19,200, and

BE IT FINALLY RESOLVED that the School Business Administrator shall be authorized to issue a purchase order to such provider agencies as described above.

Seconded by *Ms. Larson* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Tanya Coke	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Robin Kulwin	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Leslie Larson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Shelly Lombard	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Norman Rosenblum	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Deborah Wilson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

O. COMMENTS FROM MEMBERS OF THE BOARD

Dr. Allen-McMillan spoke about attending the Symphonic Band Ensemble concert at Montclair High School. She also stated that she is very excited to have remained on the Board and that she is in full support of the leadership of the Board and new leadership in Central Office.

Ms. Larson welcomed Mrs. Kulwin as the new president and stated that she is a perfect candidate for the position. She stated that she would work very hard to help Mrs. Kulwin to reach the goals of the Board. She also stated that she attended the Early Childhood Advisory Council meeting where all the pre-schools in the community came together to talk about transitioning from pre-k into the district.

Ms. Coke stated that she attended the STARS awards ceremony as well as the MHS SVPA production of "Urinetown". She indicated that she attended an awards ceremony in honor of Joann Mc Cullough who received the Richard Berry Foundation award. She attended a half day presentation on the teacher evaluation pilot that is underway in the State of New Jersey.

Mr. Rosenblum spoke about the teacher evaluation forum that he also attended. He indicated that his first year on the board has been great. He stated he is very appreciative to his fellow board members, the Mayor for the privilege and the community.

Mrs. Wilson reminded everyone of the "Toast to the Teachers" season. She indicated that she is in full support of the leadership of Mrs. Kulwin and thanked her in advance for all of her hard work for the upcoming year.

Mrs. Kulwin wished all retirees a good retirement. She highlighted the teacher appreciation month and that she gives a sincere thank you to all of the teachers.

P. ANNOUNCEMENT OF FUTURE MEETING DATES

The next meeting of the Board of Education will be held on Monday, June 4, 2012 and will open at 6:30 p.m. in public but will go immediately into executive session. The meeting will reconvene in public approximately at 7:30 p.m. in the Atrium of the George Inness Annex. 141 Park Street.

Q. ADJOURNMENT

At **8:04 p.m.** *Ms. Larson* moved to adjourn the meeting; seconded by *Mr. Rosenblum* and approved by a vote of 6-0.

Respectfully submitted,

Dana Sullivan
Board Secretary